



**FOR YOUTH DEVELOPMENT®  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY**

## **Job Title: Summer Camp Arts, Crafts and Woodworking Specialist**

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### **POSITION SUMMARY:**

The YMCA of Long Island is seeking an Arts, Craft and Woodworking Specialist. Candidates must be enthusiastic, dependable and have a passion for working with children in a creative way. The positions essential function is to plan, develop, supervise, and implement a weekly Arts, Craft and Woodworking program in our Summer Camp Program. Responsible for managing the day to day operations of the program they oversee. Duties include but are not limited to implementing YMCA Arts, craft and Woodworking Projects, creating and developing a further project based activities that foster and develop a child curiosity in the arts and brings out their creativity.

### **ESSENTIAL FUNCTIONS:**

1. Promote an inclusive, welcoming and respectful environment for all children that emphasizes teamwork and cooperation.
2. Serve as positive role model for campers.
3. Implement, develop and build upon a weekly Arts, Craft and Woodworking curriculum to engage campers in activities and projects based.
4. Teach participants the fundamentals of the arts and woodworking.
5. Implement the YMCA, Island wide Arts, Crafts, and Woodworking curriculum and provide additional lesson plans to the camp director as needed.
6. Prepare all supplies and be ready for daily activities.
7. Create and maintain a strength-based approach to learning.
8. Maintain inventory of arts, crafts and woodworking materials and communicate with the Camp Director as needed for additional supplies in an organized and timely manner.
9. Meet and relate with campers, staff, and parents in a friendly helpful way.
10. Give individual attention to class participants and demonstrate modifications.
11. Take attendance each week for class and communicate any changes in the roster as needed.
12. Develop and maintain positive relationships with children, staff and parents/guardians through regular communication.
13. Meet the YMCA's standards and guidelines in accordance with the funding.
14. Attend all required workshops, trainings and YMCA required meetings.
15. Actively participate in designated meetings, training sessions and special events
16. Analyze, report, give recommendations to improve the quality and quantity of equipment in the center.
17. Ensure that all equipment is clean and well maintained.
18. Ensure the health, safety and well-being of participants in the program by providing appropriate supervision at all times.

### **QUALIFICATIONS:**

1. Associates Degree or 9 educational credits in Elementary Education, Science, Art, or related field. A Bachelor's Degree preferred.
2. Minimum of one year of experience working with children ages 5-12.
3. Knowledge of youth development stages and Arts & Crafts and Woodworking programming.
4. Excellent verbal communication skills with members of all ages.
5. Must receive Child Abuse Training certificate within 30 days of start date.

### **HOW TO APPLY:**

For immediate consideration please email a resume if available and/or a cover letter indicating your interest and qualifications to the specific contact below at your desired location:

- YMCA East Hampton RECenter- Sondra Vecchio, [Sondra.Vecchio@ymcali.org](mailto:Sondra.Vecchio@ymcali.org)
- Huntington YMCA- Nicole Dinolfo, [Nicole.Dinolfo@ymcali.org](mailto:Nicole.Dinolfo@ymcali.org)
- YMCA at Glen Cove- Christine Conlon, [Christine.Conlon@ymcali.org](mailto:Christine.Conlon@ymcali.org)
- Patchogue YMCA- Tina Norbut, [Tina.Norbut@ymcali.org](mailto:Tina.Norbut@ymcali.org)
- Great South Bay YMCA- Cathy McKenna, [Cathy.McKenna@ymcali.org](mailto:Cathy.McKenna@ymcali.org)